



2012 ½ Marathon, 10K, 2 Mile Fun Run
Informational Vendor Regulations and Application
Location: Schnepf Farms, Queen Creek
Saturday, January 28, 2012

APPLICATION

The Committees of Positive Impact and London's Run will examine and approve all applications. Upon approval a confirmation will be sent by email. Please reference the maps located on www.londonsrun.org.

VENDING TYPES

INFORMATIONAL VENDORS – Sales are permitted at this event, however vendors may not subcontract space or allow any other entity to sell, distribute, display, and publicize materials or product from your space. List all items you are requesting to sell or give away in the vending application. Be specific, items cannot be added without prior approval.

New Requirement: All vendors conducting sales must provide their Arizona Transaction Privilege Tax (ATPT) number. Applications can be filed on line at www.aztaxes.gov.

Vendors must supply their AZ Transaction Privilege Number to London's Run by January 13, 2012.

INFORMATION

SPACES – Vendor spaces are limited. The use of additional space is not allowed, unless additional space is requested and paid for. Donations must be made from the front of your space. Event spaces are approximately 10ft. X 10ft. There will be no soliciting of business (hawking or shouting) in front of or the surrounding areas of your booth. Vendors are responsible for their own set up and clean up. Vendors are responsible for bringing their own equipment to operate their business (e.g. canopies, tables, chairs etc.). The Committee will not provide any supplies (e.g. canopies, tables, chairs, etc.).

LIABILITY – London's Run and Positive Impact assume no liability for refunds or any other liabilities for the failure to fulfill the terms and conditions of this contract, due to any reason the event is interrupted or destroyed by rain, wind, fire, public enemy, an act of God, or any other calamity.

PARKING – Vendors will be issued (1) parking space as close to your vendor space as permitted. Vendors with oversized vehicles or needing handicap parking will need to notify the Vendor Coordinator in advance.

POWER AND WATER – Vendors need to provide electricity, if it is needed. London's Run will not provide any amenities such as water or electricity unless otherwise arranged by the event coordinator. If your booth requires a generator, you are responsible for having this inspected by the fire marshal prior to the event. Truck mounted generators are NOT permitted. You must provide your water for hand washing, utensil cleansing as well as for any other purpose unless otherwise arranged.

RECYCLING AND WASTE MINIMIZATION – In an effort to reduce waste and concern for the environment, vendors are requested to make every effort to minimize the amount of waste generated from their booth.

REFUND POLICY – Vendors may request a refund of 80% no later than **January 20, 2012**. The request must be postmarked by this date to Positive Impact, P.O. Box 11, Gilbert, AZ 85299. No request for refunds will be honored after this date. Vendors who fail to notify the London's Run Vendor Coordinator in advance and do not show up to the event, will not be given a refund.



SIGNAGE – Vendors signs must be professional and understandable. You are responsible for providing any signs you want displayed around your booth and around the event.

SILENT AUCTION/ RAFFLE ITEM – Commercial vendors are encouraged to provide an item for the silent auction/ raffle. These items will be used to raise funds for local cancer patients and families in crisis. Silent Auction/Raffle items are at the discretion of the vendor and may include vendor gift certificates.

SET UP – Set up for the event begins at 5:30 am. All booths must be staffed, operational and ready for inspections by 7:00 a.m. on the 28th, so please plan accordingly. No vendor vehicles can be left in the staging area and must be removed by 7:00 am. No vendor may cease operations or depart from the event site before 11:00 a.m., unless there is an emergency and the Vendor Coordinator has been contacted. We encourage you to stay as long as there are people at the event.

TAKE DOWN – All equipment and supplies must be taken down at the end of the event.

CLEANLINESS – Vendors must keep the area inside and outside of their event space clean. Any unapproved dumping will result in a clean-up charge equal to time and material used; vendors who fail to clean the site will be prohibited from future vending at London's Run.

FURTHER INFORMATION – Upon acceptance, an information package will be sent. Contact our Vendor Manager if you have any further questions: Becki Pinckard at becksterpincky@aol.com or 602-757-7295.



**London's Run
Vendor Application 2012
Saturday, January 28, 2011**

Company Name: _____

Contact: _____

Address: _____

City: _____ **State** _____ **Zip** _____

Phone: _____ **Fax:** _____

Email: _____ **Az. Transaction ID#** _____

Will provide own power source: Yes No
If yes, what _____

Organization Status: Non-Profit/ Non-Profit ID # _____ Commercial

Number of loading vehicles _____ **Number of on-site staff** _____ (All parking is first come, first served)
London's Run will not be providing power. Vendors who provide their own power, all extension cords must be 20 amps, UL approved and grounded.

Type	Qty	Fee (Before 1-1-12)	Fee (After 1-1-12)	Subtotal
Informational Vendor - 10' X 10' Space Space includes No electrical circuits & (1) parking pass.		\$100	\$150	\$
Banner displayed in staging area of event and on website (Only available for vendors prior to 1-1-12)		\$50		\$
Total Vendor Fees				\$

Please list all items you plan to display or giveaway (attachments accepted). Final approval will be made by the Committee.

Item(s)	Value
	\$
	\$
	\$
	\$



I understand that that my signature holds me responsible for the information included in all four pages of this application and its regulations.

I HEREBY STATE THAT I HAVE READ, UNDERSTAND AND AGREE TO COMPLY WITH ALL EVENT REGULATIONS. FAILURE TO ABIDE BY THESE RULES COULD RESULT IN THE PROBATION AND/OR EXCLUSION FROM ALL LONDON'S RUN AND POSITIVE IMPACT HOSTED EVENTS.

Signature _____ Date _____